

Applicant eligibility

* indicates a required field

Applicants please note:

Before completing this application form, you must read the [2022 MSH Research Support Scheme Funding Guidelines](#).

Applications close 3pm Tuesday 10 August 2021.

To accommodate unexpected technical problems do not leave submission to the last minute - incomplete applications and/or late applications will not be considered under any circumstances.

Refer to the 2022 MSH RSS Funding Guidelines for eligibility and assessment criteria.

If you have any questions in regard to these criteria, please contact the **Research Support Coordinator** on **07 3443 8057** or **MSH-RSS@health.qld.gov.au**

Confirmation of Applicant eligibility

I confirm that:

- I have read the 2022 MSH Research Support Scheme Funding Guidelines.
- I meet the applicant eligibility criteria described in the Funding Guidelines, and
- to the best of my knowledge my appointment will be for the duration of the grant.
- the proposed research activity is NOT already funded through an award type listed on the current [Australian Competitive Grants Register](#) or international equivalent.

Select: *

Yes No

You must be able to answer YES in respect to all of the above statements to progress to the next page.

PA Research Foundation Research Awards

Refer to section 5.5 and 5.6 of the Funding Guidelines for information and eligibility.

Check YES below if you wish to be considered for funding by the PA Research Foundation

Yes

PA Research Foundation key research area in which this application should be considered

New Question

Breast cancer Prostate cancer Skin cancer Other cancer Other health research

Women in Health Research grants

Refer to section 5.1.4 and 5.2.3 vi of the Funding Guidelines for information and eligibility.

Select YES below if you wish to submit your Project Grant application through the Women in Health Research pathway

Yes

Indigenous Health Research grant

Refer to section 5.1.4 and 5.2.3 vii of the Funding Guidelines for information and eligibility.

Select YES below if you wish to submit your Project Grant application through the Indigenous Health Research pathway

Yes

Capacity Development grants

Refer to section 5.1.4 and 5.2.3 viii of the Funding Guidelines for information and eligibility.

Select YES below if you wish to submit your Project Grant application through the Capacity Development pathway

Yes

Principal Investigator (Applicant) Details

* indicates a required field

PART A:

Principal Investigator (Applicant) contact details

Principal Investigator (Applicant) name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Metro South Health site *

Organisation Name

For example: Logan Hospital or Metro South Addiction and Mental Health Services

Department of: *

For example: Nutrition and Dietetics

Division of: *

For example: Clinical Support Services

2022 Project Grants and PA Research Foundation Research Awards

Form Preview

Position held in organisation *

For example: Physiotherapist

MSH employee ID number

*Required for a SERTA funded grant. Must be between 6 and 8 digits, for example: 00123456 or 123456,

Provide details of your MSH appointment and, if applicable, academic partner university appointment/s *

For example: 0.5 FTE OT at PA Hospital and QUT Postgrad Candidate based at TRI; Prof of Emergency Medicine at Logan (50% of my salary) and Griffith University Research Fellow (50% of my salary).

Academic qualifications *

For example: MBBS

Primary phone number *

Must be an Australian phone number.

Primary email *

Must be an email address.

Mobile phone number *

Must be an Australian phone number.

PART B:

Principal Investigator (Applicant) research performance relevant to opportunity

Are there any disruptions to your career (greater than 28 days) that may have impacted on your research performance that you would like to have taken into consideration? *

Word count:

Must be no more than 200 words.

Grants awarded to the Principal Investigator (Applicant) in last 5 years

Grant type and funding body	Funding period	Amount	Relevant to this application?
		\$	

		Must be a dollar amount.	

Evaluation Criteria 1: Scientific Quality 40%

* indicates a required field

Refer to section 9 of the Funding Guidelines for guidance on Evaluation Criteria.

Scientific Quality will be evaluated as follows:

- Is the project plan cohesive, with clearly stated aims, methodology and proposed outcomes?
- Is there a sound rationale for conducting the research, relevant to MSHHS?
- Does the study design and methodology support the aims and proposed outcomes?
- Is the sample size and analysis plan appropriate for meaningful outcomes?
- Can the project be completed in the timeframe?
- Is the proposal competitive nationally?

Project title

Project title: *

Must be no more than 50 words.
Your title should be short but descriptive.

Broad research area

Select the response that broadly describes this research area:

Location of research activity

Refer to section 5.2.3 i and 5.6.6 for eligibility criteria

List the locations where research activities will take place? *

Refer to section

Project details

Please provide a copy of your Research Proposal with the following headings:

- Applicant name
- Title of Project
- Background
- Aims/Objectives
- Hypothesis
- Methodology
- Milestones at 6 months, and yearly up to 5 years
- Expected outcomes
- References

Formatting:

- Maximum 6 pages incl references
- Arial font 10
- Line spacing 1.5
- Top, bottom, left and right page margins 2cm

Please upload your Research Proposal *

Attach a file:

External Experts: refer to section 8.1 of the Funding Guidelines for guidance on nominating eligible External Experts.

External Experts may be contacted by the RSS Sub-Committee to provide additional expert evaluation or comment in respect to your application. They will not however be the sole reviewer of the application. You must seek confirmation from your expert that they are available to be contacted between September 2021 and November 2021.

External Expert

Use the 'Add More' option to nominate up to three (3) external experts.

Name

Title

First Name

Last Name

Position held in organisation

Organisation

Organisation Name

Email

Must be an email address.

Phone number

Availability confirmed? Yes No

Who contacted this expert?

Conflict of Interest

- I declare there is no Conflict of Interest in respect to the nomination of this expert
- I have declared a potential, actual or perceived Conflict of Interest in accordance with section 8.1 (iv) of the Funding Guidelines

Provide a brief summary to support your nomination of this person as an acknowledged expert in the field of research proposed:

Word count:
Must be no more than 200 words.

Evaluation Criteria 2: Justification of Budget 10%

* indicates a required field

Refer to section 9 of the Funding Guidelines for guidance on Evaluation Criteria.

Justification of Budget will be evaluated as follow:

- Is there evidence of adequate consideration to resources required to complete the project?
- Is the budget reasonable, appropriate, justified, and able to be managed within the Metro South Health financial guidelines?

Instructions:

Please outline your project budget in the tables below.

Refer to section 7.5 of the Funding Guidelines for examples of eligible and ineligible expenditure.

Consult with your Business Manager for costings to build your budget, particularly for calculating salary over several years and on-costs.

A budget template has been made available on the MSH RSS website.

The maximum value of a Project Grant is \$100,000.

List each item separately.

Provide clear descriptions for each item.

2022 Project Grants and PA Research Foundation Research Awards Form Preview

Please do not add commas to figures – e.g. type \$1000 not \$1,000 – this will ensure your figures for each table total correctly.

Personnel

Your description **must** include:

- 1.type and length of appointment
- 2.the facility or institution where this person will undertake the majority of the research activity
- 3.whether this person is a MSH employee

Description	Amount requested
	\$
	Must be a dollar amount.

Subtotal Personnel

Total Personnel amount This number/amount is calculated.

Equipment

- list items costing **more than \$500** each
- indicate whether it will be procured through MSH
- **Note:** general use computers will not be funded

Description	Amount requested
	\$
	Must be a dollar amount.

Subtotal Equipment

Total Equipment amount This number/amount is calculated.

Consumables

Description	Amount requested
	\$
	Must be a dollar amount.

Subtotal consumables

Total consumables amount

\$

This number/amount is calculated.

Travel / Conference / Publication

Description

Amount requested

Description	Amount requested
	\$
	Must be a dollar amount.

Subtotal travel / conference / publication

Total travel / conference / publication amount

\$

This number/amount is calculated.

Other expenditure

For example: Pharmacy, pathology, imaging, biostatistics services; Clinical Research Facility costs; biorepository costs; legal costs for IP considerations.

Description

Amount Requested

Description	Amount Requested
	\$
	Must be a dollar amount.

Subtotal other expenditure

Total other expenditure amount

\$

This number/amount is calculated.

Grand Total

Grand Total

\$

This number/amount is calculated.

What is the total financial support you are requesting in this application?

Budget justification

Provide full details on how the budget will be used to support this project *

Word count:
Must be no more than 300 words.

Provide details of other grants related to this project that you have applied for, whether the funding has been confirmed or not.

Type of grant and Funding body	Confirmed Funding?	Grant amount
		\$

Evaluation Criteria 3: Clinical Significance 20%

* indicates a required field

Refer to section 9 of the Funding Guidelines for guidance on Evaluation Criteria.

Clinical significance will be evaluated as follows:

- The extent to which the proposed research has potential to contribute to advancements in knowledge that will inform clinical practice.
- The extent to which the proposed research will have impact and deliver meaningful outcomes for patients, clinicians and decision makers.
- The extent to which the proposed research addresses a clinical need, gap or issue of importance to the Health Service.

Clinical significance

In plain English explain the clinical significance of the proposed research. *

Word count:
Must be no more than 300 words.

Does the proposed research address health equity in one or more disadvantaged community groups? *

Translational impact

In plain English, how do you plan to translate your research project into better health outcomes over the next 5-10 years? *

Word count:

Must be no more than 300 words.

Evaluation Criteria 4: Originality and Innovation 10%

* indicates a required field

Refer to section 9 of the Funding Guidelines for guidance on Evaluation Criteria.

Originality and Innovation will be evaluated as follows:

- The extent to which the research proposal demonstrates potential to generate new knowledge or deliver solutions by using or developing a novel approach or concept, methodology, technology or intervention, or by reinterpreting or challenging existing pathways or models.

Originality and innovation

In plain English describe how your proposal is original and/or innovative. *

Word count:

Must be no more than 300 words.

Does your research proposal consider environmental impacts on human health? *

Does this project include environmental sustainability initiatives? *

Evaluation Criteria 5: Collaborative Strength and Capacity Building 20%

* indicates a required field

Refer to section 9 of the Funding Guidelines for guidance on Evaluation Criteria.

Collaborative Strength and Capacity Building will be evaluated as follows:

- Evidence of individual team members expertise and contribution to their field of research and;
- a diversity of research skills and experience through meaningful collaborations across disciplines, sites, and with partners.
- The potential for the collaboration to strengthen the research profile of MSH and have ongoing benefits.
- Evidence of engagement and consultation with relevant stakeholders, including consumer partners as appropriate.

Research team

Refer to section 5.2 of the Funding Guidelines for guidance on eligibility.

For the purpose of completing this application:

- Co-investigators make a significant contribution to the design and conduct of the research and their participation is for the term of the project.
- Associate Investigators provide some intellectual and practical input into the research and their participation warrants inclusion of their name on a resulting publication.

Co-investigator details:

Use the ADD MORE button to add additional team members.

Full name incl profession or academic title	Health Profession	Organisation	Location

Associate Investigator details:

Full name incl profession or academic title	Health Profession	Organisation	Location

Involvement of consumers

Outline the consumer involvement in the project design and ongoing consumer involvement throughout the life of this project. *

Word count:

Must be no more than 300 words.

Why is this the right team for the project?

Starting with the Principal Investigator, your response must include a summary of each team members:

- qualifications
- contribution to the field of research
- role in the project; and
- and how their participation contributes to the collaborative strength of the project.

Team profile *

Word count:

Must be no more than 500 words.

List the best 10 publications relevant to this application that you and your CI's have authored in the previous 5 years. *

Certification

* indicates a required field

Certification by Principal Investigator

You need to be able to answer YES to each of the following statements before submitting your application.

I certify that:

Written agreement (such as an email) has been obtained from all investigators named in this application. *

YES

The research team meets the relevant eligibility criteria for this grant category as specified in the Funding Guidelines. *

YES

I understand that should this application be successful all named Co-investigators will be required to sign the Conditions of Award. *

YES

On behalf of the research team, we accept and agree to comply with the Australian Code for the Responsible Conduct of Research 2018, the National Statement on Ethical Conduct in Human Research 2007 (updated 2018), and any requirements identified by a Human Research/Animal Ethics Committee. *

YES

The research will not commence until both ethical approval and site specific approval/s have been obtained. *

YES

I acknowledge and accept that grant payments from MSH SERTA can only be made to a MSH employee, and must be journalled into a MSH research ION specific to the research project. *

YES

A Progress Report will be provided to the approving HREC annually, and a Final Report will be provided at the end of the funding period. *

YES

On behalf of the research team, we accept and agree to comply with MSH Policies and Procedures and requests from MSH Research office in respect to the management of Research Support Scheme grants. *

YES

Certification

See section 7.2.2 of the Funding Guidelines.

IMPORTANT UPDATE 5 August 2021:

In the context of the snap SEQ COVID19 lockdown we are aware some 2022 RSS applicants are concerned about their capacity to secure their Head of Department's signature on the Certification page that needs to be uploaded with the application before the closing deadline of 3pm Tuesday 10 August.

Our advice is:

*Having taken all reasonable steps to secure the Head of Department signature on the Certification page, the following are now approved alternatives **in the event the Head of Department signature cannot be obtained due to their unavailability as a result of the SEQ lockdown:***

- *An email from the Head of Department certifying to the points on the Certification page (ie copy and paste the Certification page from the Funding Guidelines into an email and ask them to respond to the email. Upload a PDF of their email to the section of the application that asks for the Certification page).*

• *Failing the above, a signature on the Certification page by a line manager or senior manager of the department who is without a conflict of interest (ie is not a member of the research team).*

Upload the Certification page (page 15 of the Funding Guidelines) signed by your Head of Department. *

Attach a file:

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:

Very easy Easy Neutral Difficult Very difficult

How many minutes in total did it take you to complete this application? *

Estimate in minutes i.e. 1 hour = 60

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.

Word count:

Must be no more than 200 words.